

Annexure - VII

Six Monthly Progress Report

1. Title of the Research Project:

2. Period of the Report:

From :

To:

3. Progress Report of the Work Done on the Project:

(Please prepare a detailed and self-contained note (not less than 1000 words) of the work done on the project during the period under review and enclose it with this report.)

4. Personnel at Work During the Period:

S. No.	Name	Designation	Scale of Pay	Total Emoluments	Total period for which employed and period during which the persons worked on the project	
					From	To

5. Statement of expenditure incurred during the period: The following expenditure was incurred during the period and review:

S. No.	Item	Amount approved in accordance with the sanction order	Expenditure incurred during the period under review	Expenditure incurred during the period under review	Total expenditure at the end of the period under review	Balance of the grant still available
1	2	3	4	5	6	7

- 1.
- 2.
- 3.
- 4.
- 5.

Certified that the expenditure of the scheme has been incurred in accordance with the budget approved by the ICSSR, North Eastern Regional Centre, Shillong.

- a) Total amount sanctioned for the project :**
- b) Amount received from the Council as at the beginning of the period under review:**
- c) Amount received from the Council during the period under review:**
- d) Total amount received from the Council at the end of the period under review:**

S.No.	Item	Anticipated expenditure during the next period of six months (From _____ to _____)
1		
2		
3		
4		
5		
	Total	

Amount now asked for from the Council Rs. _____

**Certified that no change has been made in the
Project as approved by the Council**

Signature of the Project Director

**Counter Signature of the Administrative
Head of the Institution/University**