



**INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH
NORTH EASTERN REGIONAL CENTRE**

NEHU Campus, SHILLONG – 793022

**PROFORMA FOR SEEKING FINANCIAL ASSISTANCE FOR ORGANISING
CONFERENCE/WORKSHOP/SEMINAR**

1. Name and Address of the Organiser

2. Is your institute / College / University is included under 12 (B) of UGC: Yes / No

3. Theme of the Conference/Workshop/Seminar

4. Sub-Theme

5. Proposed dates

6. Venue

7. No. of Participants: 1. Local 2. Outstation Total

8. Detailed Budget Indicating Amount to be Incurred on TA/DA, Hospitality, Transport, Stationery, Secretarial Assistance, Typing and Cyclostyling Work and other Contingent Expenditure etc. (Requests for Publication of the Proceedings are entertained separately).

Items	Amount
<hr/>	Rs <hr/>
<hr/>	Rs <hr/>
<hr/>	Rs <hr/>
<hr/>	Rs <hr/>

9. Amount expected from the ICSSR Rs. _____

10. Other Sources of funding _____ Amount expected _____

11. Justification for Organising the Proposed Programme

12. Kindly enclose the following:

- i. CV of the Convenor(s)/Coordinator(s)
- ii. Name of Authors of key papers and other papers with their themes
- iii. List of participants
- iv. Programme details giving date wise and session-wise break-up of the session including inaugural and closing address.
- v. Forwarding by the Head of the Institution (Registrar/Principal/Dean of Research/Dean of Academic as the case may be)

Date _____

Signature _____

Place _____

Name _____

Contact No.: _____

Address _____
